

**APPROVED:**

SIA "DG31", Chairperson of the Board  
Ruta Gruciene

SIA "DG31", Member of the Board  
Kaspars Beitīņš  
on July, 2020

INTERNATIONAL ARCHITECTURAL SKETCH DESIGN COMPETITION

**“ZUNDA PARK” IN RIGA, DAUGAVGRĪVAS IELA 31, THE SPATIAL DEVELOPMENT  
VISION”**

COMPETITION BRIEF

Riga, 2020

## 1. GENERAL INFORMATION ABOUT THE COMPETITION AND THE TERMS USED IN THE COMPETITION BRIEF

- 1.1. **The Organiser of the Competition** – SIA “DG31”, reg. No. 40003521352, legal address: Durbes iela 8, Riga, LV-1007, telephone: +371 29389918, e-mail: kaspars.beitins@galio.lv
- 1.2. **The Competition** means the Sketch design competition ““Zunda Park” in Riga, Daugavgrīvas iela 31, the Spatial Development Vision”. The Sketch design competition is an open international competition in one round, in case of a condition described in Clause 7.9, namely, if the Jury does not select any Sketch Design as being of a sufficiently high quality to award first place, in order to obtain the best possible result, the Jury can decide on organisation of the second competition round for the best proposal.
- 1.3. **The language of the Competition** – Latvian and English. In case of discrepancies, the Latvian language shall prevail.
- 1.4. **The schedule of the Competition** – from 10 July to 12 October 2020.
- 1.5. **The Interested Participant of the Competition** means any legal or natural person or an association of such persons in any combination thereof which complies with the requirements of the Brief and is interested in participating in the Competition.
- 1.6. **The Participant of the Competition** means an Interested Participant of the Competition/a team of authors who has submitted a Sketch Design and which complies with the requirements of the Brief.
- 1.7. **The contact person of the Organiser of the Competition in the matters related to the Brief and the Designing Programme** is Dace Kalvāne, Secretary-in-Charge of the Jury, telephone +371 29480702. Questions must be sent according to the procedure set out in the Brief to the e-mail address: [zundaparks@metukonkurss.lv](mailto:zundaparks@metukonkurss.lv)
- 1.8. **The aim of the Competition** is to obtain high-quality, architecturally elaborate and economically justified solutions for the spatial development vision and the intent of construction of new buildings as part of Stage 1 in Riga, at Daugavgrīvas iela 31 in the territory owned by SIA “DG31” by means of a creative rivalry, rational use of funds and free competition between participants.
- 1.9. **The task of the Competition** is to determine the best proposal among the Sketch Designs submitted for the Competition and complying with the requirements included in the Brief and the Designing Programme, which will underlie the development of a construction design on the basis of the suggested spatial development vision and ideas for construction of new buildings as part of Stage 1.
- 1.10. **The Object of the Competition:**
  - the spatial development vision for the competition territory with the master plan concept for the competition territory showing the prospective development stages of “Zunda Park”, architectural solutions for the new building of Stage 1 at Daugavgrīvas iela 31 and proposals for the improvement and landscaping of the territory;
  - design solutions for the new building at Daugavgrīvas iela 31 as part of the first implementation stage. The best proposal for each construction stage obtained as a result of the competition will be taken as a basis for elaboration of the construction idea based on the buildings, architectural vision and functional zoning proposed in the competition entry.
- 1.11. **The Brief** means this Competition Brief and all its appendices which are listed in Clause 10 of the Brief and form an integral part thereof. Any reference to the Brief shall be deemed to be a reference to the Competition Brief and all its appendices. The Competition Brief, including all its appendices, is available at: <https://zundaparks.metukonkurss.lv/>

- 1.12. **The Sketch Design** means the construction idea prepared by the Participant of the Competition in the amount specified in the Brief (incl. Designing Programme).
- 1.13. **The Jury** means the Jury approved by the Organiser of the Competition consisting of:

1.	Member of the Jury	Representative of the Organiser of the Competition	Aurimas Martinkėnas
2.	Member of the Jury	Representative of the Organiser of the Competition	Kaspars Beitiņš
3.	Member of the Jury	Representative of the Organiser of the Competition	Minaugas Pakalnis (LT), architect
4.	Member of the Jury	Representative of the Riga City Architect's Office	Dr.arch. Jānis Dripe
5.	Member of the Jury	Foreign architect	Jonathan Woodroffe (GB), architect
6.	Member of the Jury	Representative of the Riga City Development Department	Dr.arch. Māra Liepa-Zemeša
7.	Member of the Jury	Representative of the Riga City Construction Board	Gunita Kalīte, certified architect
8.	Member of the Jury	Representative of the LAA	Mgr.arch. Egons Bērziņš, certified architect
9.	Member of the Jury	Representative of the LAA	Renārs Putniņš, certified architect
	Secretary-in-Charge of the Jury:	The representative appointed by the Organiser of the Competition (who takes part at the Jury's sessions without a right to vote)	Dace Kalvāne, certified architect

The Organiser of the Competition is entitled to change the composition of the Jury by announcing it on the website <https://zundaparks.metukonkurss.lv/>

- 1.14. **The Secretary-in-Charge of the Jury** is a person appointed by the Organiser of the Competition who ensures smooth running of the Competition for Ideas and is responsible for ensuring the anonymity of the submitted Sketch Designs and the mottoes of the Participants until the end of the evaluation period of the Sketch Designs. The Secretary-in-Charge is not a member of the Jury.

- 1.15. **The Technical Committee** means an expert or experts appointed by the Organiser of the Competition, who examine the compliance of the submitted Sketch Designs with the requirements of the Competition Brief before the Jury commences its work.
- 1.16. Expenses related to the organisation and run of the Competition shall be borne by the Organiser of the Competition. The Organiser of the Competition shall also provide remuneration to the members of the Jury and Technical Committee.
- 1.17. The Participants shall bear the expenses related to the preparation and submission of the Sketch Design.

## **2. REGISTRATION AND EXCHANGE OF INFORMATION**

- 2.1. The Interested Participants can access the Competition Brief (including amendments to the Competition Brief if there are any) and other information about the Competition on the website <https://zundaparks.metukonkurss.lv/>.
- 2.2. To become an Interested Participant of the Competition, you must fill in the online registration form available on the website <https://zundaparks.metukonkurss.lv/>.
- 2.3. The competition materials will be sent automatically upon registration to the Interested Participants registered on the website <https://zundaparks.metukonkurss.lv/>.
- 2.4. The exchange of information between the Organiser of the Competition and the Interested Participants of the Competition regarding the Competition Brief and its appendices shall be made in writing contacting the Secretary-in-Charge of the Jury via e-mail: [zundaparks@metukonkurss.lv](mailto:zundaparks@metukonkurss.lv)
- 2.5. The Interested Participants can submit questions about the requirements set out in the competition documents regarding the development and submission of the Sketch Design according to the procedure specified in Clause 2.4 of the Brief until 21 September 2020. The Secretary-in-Charge of the Jury will provide answers to these questions within 5 (five) business days by posting the question and the answer on the website <https://zundaparks.metukonkurss.lv/>
- 2.6. The Interested Participants are obliged to look up regularly the information about the Competition published on the website <https://zundaparks.metukonkurss.lv/>.

## **3. PRIZE MONEY**

- 3.1. The Competition is considered to have taken place if, according to the Competition Brief, at least three (3) Sketch Designs have been submitted for evaluation.
- 3.2. The total amount of the prize money of the Competition: 42,000.00 EUR (forty two thousand EUR, 00 cents) excluding VAT. The prize money is distributed as follows:
  - 3.2.1. first place winner – 17,000.00 EUR (seventeen thousand EUR, 00 cents);
  - 3.2.2. second place winner – 12,000.00 EUR 00 (twelve thousand EUR, 00 cents);
  - 3.2.3. third place winner – 7000.00 EUR (seven thousand EUR, 00 cents);
  - 3.2.4. two incentive prizes - 6000.00 EUR (six thousand EUR, 00 cents), each in the amount of 3000.00 EUR (three thousand EUR, 00 cents).
- 3.3. The Jury has a right to change the amount of the awards, while retaining the total amount of the prize money and awarding several second or third places. Only one Participant of the Competition can be the first-prize winner.
- 3.4. The Jury has a right not to distribute prize money in the aforementioned amount, if places are not awarded respectively, but to divide the total amount of prize money in equal parts to the best proposals (which will be considered award-winning proposals according to this Brief), or otherwise at the discretion of the Jury. The Jury shall provide a justification for the changes to the distribution of the prize money deriving from the specific features of the Competition proposals.

- 3.5. To legal persons the prize money will be transferred in full amount, but in case of natural persons taxes will be withheld in accordance with the laws and regulations. The prize money shall be paid within 14 (fourteen) days after the confirmation and announcement of the Competition results.

#### **4. CONTENT AND PRESENTATION OF THE SKETCH DESIGN**

- 4.1. The Sketch Design must be submitted in one sealed package with an indication: "Sketch Design Competition "Zunda Park" in Riga, Daugavgrīvas iela 31, the Spatial Development Vision" and the motto consisting of a combination of three letters and three digits which does not give any indication of the author of the Sketch Design in order to ensure the Participant's anonymity.
- 4.2. The package of the Sketch Design must be sealed safely, there must be no markings and logotypes on it that could in any way identify the Participant of the Competition. All inscriptions must be made in block letters, avoiding any features that may lead to the identification of the Participant.
- 4.3. The package of the Sketch Design shall have 2 (two) parts:
- 4.3.1. The package of the first part with the motto and the indication "Sketch Design" containing:
- a) the Sketch Design which is prepared respecting the requirements of Clause 4.7 ("The Sketch Design consists of") of the Brief, i.e. printed out on A0-size panels and electronically in a memory stick (as .pdf files);
  - b) a bound copy of documents in A3-size in 3 (three) copies respecting the requirements of Clause 4.7.2 of the Brief.
- 4.3.2. The package of the second part with the motto and the indication "Disclosed Motto", application for the participation in the Competition ""Zunda Park" in Riga, Daugavgrīvas iela 31, the Spatial Development Vision", qualification documents, containing:
- a) the disclosed motto, indicating the motto used for marking the Sketch Design, and information about the Participant of the Competition who has submitted the relevant Sketch Design (written in accordance with Appendix 3 to the Brief);
  - b) the Participant's application for participation in the Competition (written in accordance with Appendix 4 to the Brief);
  - c) the Participant's declaration of the involvement of the required human resources (written in accordance with Appendix 5 to the Brief);
  - d) the Participant's experience in provision of equivalent services (written in accordance with Appendix 6 to the Brief);
  - e) a form of estimated costs of development of the construction design and provisional costs of author's supervision (written in accordance with Appendix 7 to the Brief).
- 4.4. The Sketch Design and the materials attached thereto as well as the explanatory note must have no markings on them that could in any way identify the Participant of the Competition or performer of the particular task. The motto must be indicated instead of the name of the Participant in all references to the copyright. If such markings are seen on the submitted package, it will be returned unopened to the applicant.
- 4.5. All the submitted documents must be in Latvian or in English. If the Sketch Design is submitted in Latvian, the explanatory note must be written in Latvian and English.
- 4.6. The Sketch Design submitted for the Competition must meet the following requirements:
- 4.6.1. the proposed Sketch Design solutions must be developed, taking into account the data provided by the Organiser of the Competition as part of this Competition, including the Designing Programme, the Brief and its appendices;

4.6.2. the proposed Sketch Design solutions must be developed, observing the principle of the economically balanced use of financial resources in the implementation of the object;

4.6.3. the proposed architectural solutions of the Sketch Design blend well within the cityscape of Riga;

4.6.4. the Sketch Design is developed respecting the applicable laws and regulations of the Republic of Latvia and the European Union.

4.7. The Sketch Design consists of:

4.7.1. A0-size (841 mm x 1189 mm) vertically orientated panels with graphical documents fixed to firm, light and durable foamboards. The motto must be written in the right upper corner of the panel. It is recommended to indicate the panel placement scheme under the motto. It is advised to use panels less than 5 mm thick.

Graphical materials should be presented on A0-size sheets with the following information:

- the master plan of the competition study area in scale 1:2000 with a transport organisation scheme;

- the master plan of the competition project area in scale 1:1000, with a scheme of pedestrian, cyclist and transport organisation, location of car parks, schemes of the ground-floor plans of the planned buildings, technical and economic parameters for each newly planned land unit;

- the master plan in scale M 1:500 of the territory of of Stage I at Daugavgrīvas iela 31 with a transport organisation scheme, location of car parks, the ground-floor plan of the planned buildings, a landscaping and greening concept, and a cross-section of the territory in scale 1:250;

- characteristic floor plans of the building of Stage I at Daugavgrīvas iela 31 in scale 1:200 with a functional zoning, names and area of the rooms, construction axes and dimensions between them;

- characteristic sections of the building of Stage I at Daugavgrīvas iela 31 in scale 1:200 with height marks, construction axes and dimensions between them, a conceptual use of materials/a legend showing materials used for filling of openings;

- elevations of the building of Stage I at Daugavgrīvas iela 31 in scale 1:200 with height marks, construction axes;

- the ground-floor plans of the buildings constructed in the subsequent development stages in scale 1:500 with a functional zoning, names and area of the rooms, construction axes and dimensions between them;

- visualisations and/or photomontages of the "Zunda Park" territory showing the suggested idea within the context of the existing urban environment from the main perspectives and vantage points according to Appendix 6\_1\_0\_marked\_vantage\_points\_of\_photo\_fixation\_for\_photomontage;

- a 3D model of the territory with the proposed buildings.

4.7.2. The bound document in A3-size (420 mm x 297 mm) in 3 (three) copies which includes:

- 1) a brief summary of the problems solved as part of the project and of the conceptual approach used;
- 2) scaled-down colour reproductions of the panels;
- 3) a description of the proposed conceptual and architectural idea, and a description of the implementation of the construction design in stages;

- 4) an explanatory note (in Latvian and in English) with the description of the urban concept, focusing on the analysis of buildings from characteristic vantage points, architectural image and landscaping and improvement concept; a description of the proposed functional zoning and possible flexibility;
- 5) the explanatory note must include the technical parameters for each planned land unit separately and for the entire competition territory:
  - a) the area of each land unit (m<sup>2</sup>);
  - b) construction area (m<sup>2</sup>);
  - c) the floor area (m<sup>2</sup>) (measured along the external perimeter of the buildings);
  - d) the total useful (carpet) area of each floor (m<sup>2</sup>);
  - e) cubic capacity of the buildings (m<sup>3</sup>);
  - f) the number (pcs.) of parking spaces;
  - g) the number of bicycle stands (pcs.);
  - h) intensity;
  - i) an index of the vacant territory.

4.7.3. 1 (one) USB memory stick with

- 1) pictures of all A0-size panels with 300dpi resolution in A0-size;
- 2) scaled-down all A0-size panels in a PDF file with 300dpi resolution in A3-size;
- 3) pictures of all A0-size panels in a PDF file with 72dpi resolution for publication on the internet (1024 pixels);
- 4) the bound document (the explanatory note and all graphical materials required to show the idea of the project) in a PDF file with 300 dpi resolution in A3-size;

Each document must be in two versions – in .pdf file and .jpg file.

Each document must be given a name.

4.7.4. The 3D model of the territory integrated in the virtual urban environment.

- 4.8. The solutions of the Sketch Design must be developed in accordance with the Brief and its appendices and they must be sufficiently detailed to allow the Jury to have an idea of the offered solutions.

## **5. SUBMISSION OF SKETCH DESIGNS**

- 5.1. The Sketch Design presented in accordance with the requirements of Clause 4 of the Competition Brief must be submitted in one copy to the Secretary-in-Charge of the Jury by 12 October 2020, 5.00 pm, in Riga, Torņa iela 11. The Sketch Designs submitted disregarding the requirements of the Brief and the requirements for ensuring the anonymity of the Participants until the disclosure of the mottoes, or submitted after the specified deadline, will not be accepted for consideration.
- 5.2. The Secretary-in-Charge of the Jury shall register the submitted Sketch Designs in the order of their submission, indicating the date and time of their receipt, and the contact person, and ensure their storage. On the submitted Sketch Design, without opening it, a mark is made, indicating the date and time of its receipt and the registration number. The person submitting the package can receive a confirmation note attesting the submission of the Sketch Design for examination.
- 5.3. If the Sketch Design is sent by courier, the Interested Participant of the Competition shall assume the risk and ensure safe receipt of the package with the Sketch Design and the disclosed motto by the Organiser of the Competition at the address indicated

in Clause 5.1 of the Brief by the deadline of Sketch Design submission. The Interested Participant of the Competition shall bear all costs related to the delivery of the Sketch Design to the Organiser of the Competition.

- 5.4. The submission of the Sketch Design is an expression of free will of the Interested Participant; therefore, regardless of the Competition results, the Organiser of the Competition shall not assume any responsibility for the expenses incurred by the Participants related to preparation and submission of the Sketch Design.
- 5.5. The Interested Participant of the Competition can make amendments to the submitted Sketch Design, supplement or withdraw it before the deadline for submission of Sketch Designs. Any Sketch Design withdrawn by the Interested Participant of the Competition before the deadline for Sketch Design submission or received by the Organiser of the Competition after the deadline for Sketch Design submission will not be opened and examined.

## **6. REQUIREMENTS FOR THE PARTICIPANT OF THE COMPETITION AND DOCUMENTS TO BE SUBMITTED AS PART OF THE SKETCH DESIGN**

- 6.1. If the Participant is an association of persons and the right of representation has not been stipulated in the partnership agreement or a power of attorney has not been issued, the original of the application must be signed by a representative of each person included in the association of persons with the right of representation. The Participant must submit the original or a copy certified by the Participant of a document confirming the right of representation of a person who signs the competition documents on the Participant's (legal person's) behalf. If the application has been signed by a person authorised by the Participant's representative with the right of representation, an appropriate power of attorney (the original or a copy certified by the Participant) should also be enclosed to the application.
- 6.2. The Participant of the Competition must be registered in the Commercial Register of Latvia or in an equivalent register in a foreign country if the laws of the country in question so provide. This requirement applies to all members of the partnership (if the proposal is submitted by a partnership) or all members of an association of persons (if the proposal is submitted by an association of persons), as well as to subcontractors (if the Participant is planning to involve them).
- 6.3. The Participants that are registered in a foreign country must submit a copy of a merchant's certificate of registration, or a document issued by an equivalent authority which complies with the laws and regulations of the relevant country. If such a document does not exist (the regulatory framework of the country of registration does not require issue of a certificate of registration), information is submitted about the time of registration, the Participant's registration number, and the competent authority in the country of registration which can attest to the fact of registration if necessary.
- 6.4. The Participant must be registered in the Register of Building Companies or in the respective authority that registers professional activity in a foreign country in accordance with the laws and regulations of the respective country. The requirement also applies to a member of a partnership or association or a subcontractor who will carry out designing works.
- 6.5. The Participant of the Competition must have developed:
  - 6.5.1. at least one Sketch Design or a spatial development plan of equal significance for the area of no less than 20,000 m<sup>2</sup>, for which feedback can be received;
  - 6.5.2. a Sketch Design or a construction design for an area of no less than 10,000 m<sup>2</sup>, for which feedback can be received;
  - 6.5.3. at least one Sketch Design or a construction design including landscaping and improvement of the urban territory of the area no less than 5000 m<sup>2</sup>, with experience in designing solutions for transport infrastructure and engineering communications.



- 6.6. The average annual financial turnover of the Participant in the area of designing during the last 5 (five) closed financial years (starting from 2015) is at least EUR 150,000.00 (if the Participants work less than three years, then for the whole period of their operation).
- 6.7. The following specialists are at the Participant's disposal or will be engaged during the development of the construction design:
  - 6.7.1. an architect who has:
    - 6.7.1.1. a document confirming the right of an architect's independent practice, issued by a competent authority in the Republic of Latvia or abroad if the laws and regulations of the respective country so provide;
    - 6.7.1.2. experience in designing of at least one object of equal importance in the urban environment;
  - 6.7.2. a certified specialist in designing of building structures who has:
    - 6.7.2.1. a document confirming the right of a structural engineer's independent practice in the area of designing, issued by a competent authority in the Republic of Latvia or abroad if the laws and regulations of the respective country so provide;
    - 6.7.2.2. experience in designing of at least one object of equal importance;
  - 6.7.3. urban planner;
  - 6.7.4. landscape architect.
- 6.8. So that the Participants of the Competition can prove their compliance with the requirements of the Organiser of the Competition, they must submit the following evidence of their qualification and the information together with the disclosed motto:
  - 6.8.1. an application of the Interested Participant of the Competition for the participation at the Competition prepared according to the form attached to this Brief (Appendix 4). The application is signed by an official with the signatory powers or an authorised representative of the Interested Participant of the Competition. If the application for participation at the Competition is signed by the authorised representative, the original of the power of attorney or its copy executed in accordance with the requirements of the laws and regulations of the Republic of Latvia must be enclosed to the application;
  - 6.8.2. a copy of the registration certificate issued by a body registering business activity of the Interested Participant of the Competition and/or a partnership and/or all members of the partnership (if the proposal is submitted by a partnership) who is registered or permanently resides abroad;
  - 6.8.3. A document confirming a right of an independent practice of all specialists referred to in Clause 6.7 of the Brief, issued by a competent authority in the Republic of Latvia or in a foreign country, if the laws and regulations of the respective country so provide. The Organiser of the Competition can verify the validity of such documents in publicly available sources.
  - 6.8.4. A list of the developed sketch designs and/or construction designs in accordance with Appendix 6 to the Brief used by the Participants to prove their compliance with Clause 6.6 of the Brief.
  - 6.8.5. To prove the compliance with Clause 6.6 of the Brief, the Interested Participant of the Competition must submit a statement about his/her average annual financial turnover in the area of designing for the past seven years (starting from 2015), which must be signed by the Participant's official with the signatory powers or an authorised representative. If this statement is signed by the authorised representative, the original of the power of attorney or its copy executed in accordance with the requirements of the laws and regulations of the Republic of Latvia must be enclosed to the statement;

6.8.6. The Interested Participants of the Competition that are registered in a foreign country must submit a document issued by an equivalent authority that in accordance with the laws and regulations of the relevant country attests to the Participant's right to perform designing.

## **7. RUNNING OF THE COMPETITION AND EVALUATION CRITERIA**

- 7.1. In a closed Jury's session, the Secretary-in-Charge of the Jury shall open the packages of the Sketch Designs, opening them in the order of their submission.
- 7.2. At first the submitted Sketch Designs shall be evaluated by the Technical Committee. The Technical Committee shall prepare a conclusion on the conformity of the submitted Sketch Designs to the technical requirements set out in the Competition Brief and hand it over to the Jury. This conclusion is analytical and informative, and it does not evaluate architectural aspects of Sketch Designs.
- 7.3. The Jury shall examine all Sketch Designs that comply with the Competition Brief. The Jury's decision is final. If the Participant has not complied with any of the Competition rules, the Jury may decide to disqualify the Participant in question.
- 7.4. The members of the Jury and the Secretary-in-Charge of the Jury are not entitled to be Participants of the Competition. The Jury shall evaluate all submitted Sketch Designs and make a decision in a closed session, selecting the winners. The Jury may carry out a preliminary selection of proposals based on their quality and may further examine in detail and assess the selected proposals.
- 7.5. The members of the Jury shall evaluate each Sketch Design individually. After summing up the individual scores given by the members of the Jury, the Jury shall give the total score for the Sketch Design. Written minutes are taken of the Jury's discussions of each of the submitted Sketch Design and the decision-making process, which are then enclosed to the Competition results. The minutes *inter alia* should include the following information:
  - 7.5.1. information about the evaluated Sketch Designs;
  - 7.5.2. the Jury's evaluation of each Sketch Design;
  - 7.5.3. a decision on the distribution of prizes;
  - 7.5.4. a recommendation to the Organiser of the Competition on further use of the Sketch Designs.
- 7.6. The Jury shall evaluate the submitted Sketch Design according to the following evaluation criteria:
  - 7.6.1. The urban planning concept of the competition territory and its compliance with the features/requirements of the specific urban environment, including the transport organisation in the territory of the competition object.
  - 7.6.2. Functionality of the buildings and their compliance with the requirements of the Brief and the Designing Programme.
  - 7.6.3. The architectural image of the new buildings, their suitability to the planned purpose of use, the originality of the proposed ideas and the novelty of technological solutions.
  - 7.6.4. Other specific criteria at the Jury's discretion (sustainability, how rational is the division of the territory into development stages, etc.).
- 7.7. The Jury shall not disclose the names of authors and Sketch Designs until the decision is made. If the Jury finds markings on the Sketch Design or the materials attached to it which could in any way identify the Participant, it shall exclude the Sketch Design from further evaluation, making a note of this in the Jury's decision.
- 7.8. The Jury shall make its decision not later than 6 weeks after the submission date of Sketch Designs, i.e. 6 October 2020. The Secretary-in-Charge of the Jury shall publish the results of the Competition within 2 weeks (two weeks after the Jury's decision) on the website <https://zundaparks.metukonkurss.lv/>.

- 7.9. If the Jury does not select any Sketch Design as being of a sufficiently high quality, then first place is not awarded. In order to obtain the best possible result, the Jury can decide on organisation of the second competition round for the best proposals.
- 7.10. The Jury may invite an expert or experts as advisors for evaluation of the Sketch Designs. The experts and the Secretary-in-Charge of the Jury shall not participate in decision-making on distribution of the awards.
- 7.11. The Jury shall decide on the Competition results if no less than two thirds of the Jury's members are taking part in its session. If any member of the Jury is unable to participate in the decision-making due to justified reasons, they may be replaced by a previously agreed person.
- 7.12. Determining the winner, the Jury shall make a decision by open voting. The Jury shall make its decisions by simple majority voting. Each member of the Jury shall have one vote. If the number of votes is the same, the vote of the Chairperson of the Jury shall be a decisive one. The Secretary-in-Charge of the Jury shall write down the Jury's decision in the minutes, which shall be signed by all the members of the Jury who are present.
- 7.13. After the decision has been made about the award-winning entries, the Chairperson of the Jury shall open the envelopes of the award winners containing their documents, check their compliance with the Competition Brief, disclose the mottoes and announce the names of the authors of the winning Sketch Designs. All the members of the Jury who are present shall sign the sheets with the motto of the award-winning Sketch Designs and information about their authors.
- 7.14. In the minutes, the Secretary-in-Charge of the Jury shall enter the mottoes and the names of the authors of the award-winning Sketch Designs.
- 7.15. If any shortcomings are identified or if the application or qualification of the Participant to be awarded does not comply with the Competition Brief, the Jury shall decide on options how to remedy the shortcomings or shall decide to award the prize to the runner-up.
- 7.16. After the Jury's session, the Secretary-in-Charge of the Jury shall prepare the Report on the Sketch Design Competition, accompanied by the minutes of the Jury's session containing:
  - 7.16.1. the annotation and the aim of the Competition;
  - 7.16.2. the name, address and other details of the Organiser of the Competition;
  - 7.16.3. information about the number of participants who took part in the Sketch Design Competition;
  - 7.16.4. composition of the Jury;
  - 7.16.5. the decision of the Jury and information about the winners.
- 7.17. Upon request the Secretary-in-Charge of the Jury shall issue to the Participants of the Competition who are not prize winners the submitted Sketch Designs within 10 (ten) days after publication of the results of the Competition for Ideas on the website of the Organiser of the Competition. If within 2 (two) months after the publication of the results on the website of the Organiser of the Competition the Participant of the Competition does not collect the submitted Sketch Design, it will not be kept.

## **8. NEGOTIATION PROCEDURE**

- 8.1. After announcing the winners of the Competition, the Organiser shall invite the first three award-winning Participants to the Negotiation Procedure on conclusion of a service contract for development of a construction design of Stage I and its author's supervision of the Competition object "Zunda Park in Riga, Daugavgrivas iela 31, Spatial Development Vision" - to achieve the aim of the Competition, i.e. the best possible result.
- 8.2. The deadline for development of the construction design for Stage I will be determined based on the deadline proposed by the Participants. The preferable maximum time period

allocated for development of the construction design is 12 calendar months, excluding 60 calendar days required for the experts' examination of the construction design which is ensured by the Organiser of the Competition.

- 8.3. After receiving an invitation to the Negotiation Procedure, the invited award-winners of the Competition shall submit to the Organiser of the Competition their proposals that are prepared in accordance with the requirements specified in the invitation to the Negotiation Procedure, and which include the documents required for verification of the qualification requirements specified in Clause 6.8 of this Brief.
- 8.4. At first the winner of the Competition will be invited to the negotiations. If during the negotiations with the winner of the Competition the Organiser fails to reach an agreement on the terms and conditions of the contract, the next highest-ranking winner will be invited to the negotiations.
- 8.5. All winners of the Competition will be provided equal opportunities of becoming a winner of the negotiations and obtaining a right to conclude the contract on development of the construction design and author's supervision.
- 8.6. The Organiser and the winners of the Competition cannot agree on the terms and conditions of the contract if:
  - 8.6.1. the award-winners of the Competition unilaterally refuse to conclude the contract (a possible period – 10 (ten) business days from the date of sending an invitation to conclude the contract);
  - 8.6.2. the costs of designing and author's supervision offered by the award-winners of the Competition in the proposal of the Sketch Design exceed the financial means available to the Organiser, and the winners of the Competition refuse to lower them to the level of the Organiser's financial capability;
  - 8.6.3. the award-winners of the Competition do not have sufficient resources for development of the design within the deadline and scope specified by the Organiser in the draft contract, and/or they are unable to involve subcontractors necessary for development of the design;
  - 8.6.4. the award-winners of the Competition fail to comply with the requirements of the laws and regulations or do not comply with the criteria set out in them;
  - 8.6.5. the award-winners of the Competition have not submitted the documents indicated in the invitation within the set deadline or they do not arrive at the negotiations;
  - 8.6.6. the award-winners of the Competition fail to ensure that the foreign specialist they plan to involve has obtained a certificate recognized in Latvia in the respective regulated area.

## **9. COPYRIGHT AND FINAL PROVISIONS**

- 9.1. Submitting the Sketch Design and becoming the Participant of the Competition, the Interested Participant of the Competition shall agree to all terms and conditions of the Competition and shall be responsible for the accuracy of the information provided in the proposal.
- 9.2. The Organiser of the Competition shall acquire non-exclusive, territorially unrestricted rights to use the Sketch Design submitted to the Competition (a non-exclusive licence) in regard to its presentation to the public, display at the exhibition or public discussion. The Participants of the Competition shall agree to the announcement (the first publication) of the Sketch Designs. A non-exclusive licence shall be valid from the date of the Sketch Design submission to the Organiser of the Competition and remain valid as long as the Sketch Designs are protected by the Copyright Law. The exhibition and public discussion of the Proposals will be held after the announcement of the Jury's decision.
- 9.3. The Participant of the Competition shall be responsible for any third party claims related to the copyright to the documentation and/or parts of the proposal. The

Participant of the Competition shall be liable for any damages resulting from any third party claims related to the copyright to the documentation and/or its parts of the proposal and/or authors' works and/or their parts used in the documentation of the proposal. The Participant of the Competition shall compensate the Organiser of the Competition for any damages resulting from copyright infringement which are incurred by the Organiser of the Competition due to the Participant's actions or failure to act in regard to the documentation of the proposal submitted to the Organiser of the Competition for use.

- 9.4. The Participant of the Competition shall also be liable for all damages incurred by the Organiser of the Competition if the author of the proposal documentation and/or of the work used in the proposal documentation withdraws his/her work.
- 9.5. The Participant of the Competition shall undertake to resolve at his/her own expense any disputes with third parties in court in regard to the ownership and/or violations of the author's personal rights and/or author's property rights stipulated in the Copyright Law, without involving the Organiser of the Competition in any of these disputes.
- 9.6. All disputes related to the Competition shall be settled in the competent court of the Republic of Latvia in accordance with the laws and regulations of the Republic of Latvia.
- 9.7. The prize winners of the Competition shall transfer to the Organiser of the Competition the property rights (except the rights referred to in Section 15(1)(11) of the Copyright Law) to the award-winning Sketch Design in full without any terms and conditions at the moment when the Sketch Design that is submitted to the Organiser of the Competition has been evaluated by the Jury of the Competition, after the assessment of the Jury has been announced and the prize money has been paid to the winners of the Competition. The author's moral rights shall be retained in accordance with the applicable laws and regulations of the Republic of Latvia.
- 9.8. The issues that are not covered in these regulations and the agreement on participation in the Competition shall be resolved in accordance with the laws and regulations of the Republic of Latvia.
- 9.9. The author of the prize-winning proposal shall be entitled to undertake the further development and implementation of the project sketch. The interested parties shall agree in writing on the form of author's participation in further development and implementation of the project.

## **10. APPENDICES TO THE COMPETITION BRIEF**

The Brief has the following appendices:

- 10.1. Appendix 1. Designing Programme of the Competition.
- 10.2. Appendix 2. A list of competition source materials (to be used together with the attached file "*Source\_materials\_of\_the\_Competition*")
- 10.3. Appendix 3. A form for disclosure of the motto.
- 10.4. Appendix 4. The application of the Interested Participant for participation in the Competition.
- 10.5. Appendix 5. The declaration of the Interested Participant of the involvement of the required human resources.
- 10.6. Appendix 6. A description of the Interested Participant of his/her experience in provision of equivalent services.
- 10.7. Appendix 7. A form of estimated costs of development of the construction design and provisional costs of author's supervision.